REQUIREMENTS FOR ABSTRACT SUBMISSION
Poster presentations
Oral presentations
Submissions to symposia

1. Recommended language for the submission of the thesis for a poster presentation is English
   *Note: Organizers of the Conference recommend to submit abstract in English, to enable authors receive feedback from the international experts participating in the Conference.
2. The abstract should not exceed 300 words, including the title, name of author(s), title, academic degree, full name of the organisation, city and country in English.

Poster presentations approved for participation in the Conference will have to meet the following criteria:

1. Poster size: 70x100 (width - 70 cm, height - 100 cm). Portrait orientation. Paper density: 200-300.
2. The title (upper part) of the poster should include full name of author(s), full name of an organization, city, and country. The text of the poster should be visible from 1 metre (100 cm). It is recommended to use a large font (20 or more) for the primary text and an even larger font for headings.
3. The poster structure should include the following sections: relevance, materials and methods, results, and conclusion.
4. Installation of a poster on the stand will be done with the double-sided scotch tape.
5. Optimum amount of information should allow studying the stand in 1-2 minutes. Therefore, it is recommended to use tables, figures, charts, drawings or photographs. Photos should carry a specific information (not just decorate the poster).
6. Optimal ratio of text and visuals: 1: 1 of the area occupied by the stand. The author can provide any additional information about the research/work done directly during the poster report presentation.
7. Verbal presentation should not exceed 3 minutes.
8. Verbal presentation of the poster can be done in one of three languages: English or Kazakh or Russian. After receiving the approval of the Scientific Board, the author must inform the Scientific Board beforehand about the preferred language so that the Conference organizers are able to provide an interpreter into English. Posters should be written in English.

AFTER APPROVAL OF THE POSTER REPORT BY THE SCIENTIFIC BOARD:

The authors of posters approved by the Scientific Board, should bring a printed version of the poster to the Conference. Please do not send a poster or its image to the Conference's e-mail. The Scientific Board or Conference Secretariat will not be able to print it for you.

Poster walks will be held on January 19, 2018 from 14.00 pm to 15.30. Each author will be given 3 minutes for the presentation plus some time to answer a couple of questions.

Posters will be located in the hall reserved for poster presentations for 2 days (January 19-20). The authors shall display their posters on January 19, 2018 from 08:00 am to 09:00 am and remove them next day (January 20th) between from 16:00 and 17:30 pm.

REQUIREMENTS TO ABSTRACT FOR ORAL PRESENTATION:

1. The language for abstract submission:
   - English
     OR
   - English and Kazakh
     OR
   - English and Russian
     OR

2. The abstract should be limited to 300-400 words, including the presentation title, full name of author(s), their title and degree, organization's full name, city and country in the following languages:
   - English
     OR
   - English and Kazakh
     OR
   - English and Russian

Abstract exceeding 400 words <u>will be not considered.</u>

AFTER APPROVAL OF THESES BY THE SCIENTIFIC COMMITTEE:

When preparing oral presentation, the authors shall meet the following requirements:
- ✓ Time – not more than 8 minutes
- ✓ Format - Power Point presentation
- ✓ Slides – up to 4.

If for any reason, the approved author has to cancel his/her presentation, he/she should inform the Scientific Board not later than January 5, 2018 at: mhconf.science@gmail.com

REQUIREMENTS TO ABSTRACTS FOR SYMPOSIA:

1. **The language:**
   English
   or
   Kazakh
   or
   Russian

2. **The title of article in:**
   English
   or
   Kazakh and English
   or
   Russian and English;

Font 12, Times New Roman or Arial, bold; centered formatting; line spacing: 1 or 1.5

3. **Full name, title, and academic degree of an author(s) in**:
   English
   or
   Kazakh and English
   or
   Russian and English;

Under the heading, font 12, Times New Roman; centered formatting.

4. **Full name of an organization in**:
   English
   or
   Kazakh and English
   or
   Russian and English;

Under the names and initials of authors, font 12, Times New Roman or Arial; centered formatting; line spacing: 1 or 1.5

5. **City and country in:**
   English
   or
   Kazakh and English
   or
   Russian and English;

Under the organization's name, font 12, Times New Roman; centered formatting.

6. **The bibliography is to be placed at the end of the article**.

7. Articles have to be accompanied with an **annotation** (up to 500 characters with spaces) in English.

8. The **article** (including its title, names of authors etc.) should not exceed **15,000 characters with spaces**.